



# NEW CASTLE COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT

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## Supplemental Educational Services (SES) Free Private Tutoring

August 2011

Dear Parent/Guardian:

As a Howard or Delcastle student, your child is entitled to receive free private tutoring. This letter will provide the details of how your child can receive this service. At the end is a phone number to call if you have any questions.

**What is SES?** SES is free tutoring service, provided by private tutoring companies, offered after the school day, on weekends and can extend into the summer. Tutoring will compliment the instruction that your child receives during the school day and may assist in helping your child become more academically successful.

**Which students are eligible?** SES is funded by the federal government. Government regulations state that only students who receive Free or Reduced Lunch are able to receive this service. If you have questions about Free or Reduced Lunch eligibility, your child can speak with the cafeteria manager, or you can call Supervisor of Nutrition Services: Nick Mottola at 995-8021. Again, only Howard and Delcastle students who receive Free or Reduced Lunch are eligible to receive SES.

**How do I register my child for SES?** You must fill out a registration form and take it to the school's guidance office. There is a registration form enclosed or you can get a copy in the school's guidance office. On the form you will select which tutoring company you want.

**How do I know which tutoring company will be best?** On the registration form is a website that will show you how to find out information about what each tutoring company (also called a 'vendor') offers. *If you would like a print out of all the information about each vendor, we'll be glad to mail you a copy. Please call: Beth Sims at (302)683-3760.*

Most parents look to see how close to home the tutoring occurs, if the tutoring focuses on younger students or high school students, if the tutors work with English Language Learners or students with special needs and if the tutoring is online. Some parents prefer online tutoring for their child; some prefer a live tutor. Please select the tutoring service that best matches your child's preferences.

To locate a list of vendors, please Google: DEDOE SES Vendor List.

**When does tutoring begin?** Tutoring begins when school starts, but the steps work like this: (1.) You or your child brings the registration form (fax or mail is ok, too) to the Howard or Delcastle guidance office. (2.) The guidance secretary will notify the vendor that your child is interested in their company. (3.) The vendor will call you to schedule tutoring time. (4.) The vendor will have you sign a standard contract and then tutoring will begin.

**I have to sign a contract?** Yes, vendors have responsibilities, the school has responsibilities and parent has responsibilities. You will find the contract to be very fair. The contract allows you to stop the tutoring whenever you like. The contract will set up learning goals for your child and show how those goals will be tracked.

**Will the tutor ask me for payment?** No. The tutor will bill the school.

**Is there a deadline to register?** No, but the possibility exists that the funds could get all used up. However, please note that to date, no student has been turned away in the past 4 years.

**Who do I contact if I have more questions?** David Jezyk, New Castle County School District supervisor of Title 1 Programs: [david.jezyk@nccvt.k12.de.us](mailto:david.jezyk@nccvt.k12.de.us) or (302)683-3760.

Sincerely,

David Jezyk, Ed. D.  
Supervisor of Exceptional Children and Title 1 Programs

Si desea su correspondencia en español, por favor llame al 995-8036.